

# SLA Goal



**SLA Goals** are the time limits applied to an issue due to the SLA's requirements. SLA Goals allow you to define a set of criteria and assign the relevant time to each of them.

## Add a Goal

1. Go to Apps SLA for Jira Goals click Add SLA Goal.
2. Fill in the Name and optional description.
3. In the List section click **Add new** button. Select a **Criteria** to be checked against an issue e.g. Priority drag and drop it to the middle column.
4. Pick a **Goal type** for the selected criteria e.g. Count Time or Date from field. You can select the option to round to the end of the working day if required.
5. Specify the [SLA Calendar](#) for the current criteria.
6. Click Add to save the entered goal.
7. When all the needed criteria are added click Save.

The screenshot shows the Jira SLA Goals configuration page. The left sidebar has a 'Goals' button (1). The 'Goal details' section has a 'NAME' field (2) and a 'DESCRIPTION' field. The 'Create new SLA goal' section has a list of 'ISSUE AVAILABLE OPTIONS' (3) including Priority, which is selected and added to the goal. The goal type is 'Count Time' (4) with a value of '2h'. There is a checkbox for 'Round to the end of the working day'. The 'SLA CALENDAR' (5) is set to 'Tech Support EU'. The 'Add' button (6) is at the bottom right. The 'List' section shows a table of existing goals.

ISSUE FORMULA	GOAL	SLA CALENDAR	OPERATIONS
priority="high"	30m	Tech Support EU	
All remaining issues	No deadline	Tech Support EU	

## Edit a Goal

1. Go to Apps SLA for Jira Goals.
2. Locate the needed SLA Goal.
3. Click on three vertical dots in the Operations section Edit.
4. Make the necessary adjustments Save.

## Delete a Goal

1. Go to Apps SLA for Jira Goals.
2. Locate the needed SLA Goal.
3. Click on three vertical dots in the Operations section Delete.
4. Confirm by clicking Remove.

## Goal Criteria

When SLA Metric is calculated, the goal items are checked to find the **first matching entry** and determine the appropriate time allowed. You can move the goal items within the list with arrows. If you have one universal time limit, it's enough to set up the "All remaining issues" goal item with your own value.

Available Goal Criteria:

- Issue Type
- Assignee
- Priority

## Goal Types

When entering each goal item you can choose from the following options:

- **Count time (fixed SLA Time)** - simply enter a fraction of time (e.g. 5h 20m). You can use hours (h) and minutes (m) there.
- **Time from field (individual SLA Time)** - use it when you need to enter time on the issue level. The SLA value will be taken from a selected number field in hours or in minutes.
- **Date from field** - uses the Date/DateTime field as a direct SLA deadline (e.g. Due Date or the Date/DateTime custom field). Please note that any deadline is not moving forward automatically when SLA Metric is paused. You can select the beginning of the day or the end of the day.
- **No deadline** - if you select this option no deadline will be calculated for issues not matching any other goal, but the SLA timer will be working and calculating the time spent on an issue. This option is useful when you want to track time for internal issues or simply monitor time without setting any deadline.

- ☐ **Round up to the end of the working day** checkbox is available for the Count time and Time from field options. If checked, the deadline will be automatically rounded up to the end of the working day according to SLA Calendar. Please note that pausing the SLA Metric may change the deadline to the next day.

## Additional options

### Update Goal

Update Goal strategy allows configuring whether the SLA Goal is evaluated:

- On Every ticket update
- On Every ticket transition.

### Don't update in status

To prevent SLA Goal from being updated while in a specific Issue status, tick a relevant checkbox in the drop-down menu.

### Don't update in SLA state

You can configure SLA Goal to be updated regardless of the current SLA State (pick Always update) or you can prevent SLA Goal from being updated when SLA was started or finished/cancelled.

### Goal calendar change

In case of a Goal calendar change, you can choose to:

- Continue calculation according to the new calendar. Do not recalculate history.
- Recalculate the whole SLA according to the new calendar.