# **Installation Guide**

## Before you begin...

You must have the **JIRA System Administrators** global permission before you can carry out the instructions on this page.

#### Installation

To install Announcement Feeds, take the following steps:

- 1. Log in as a user with the JIRA Administrators global permission.
- Click the admin drop-down and choose Atlassian Marketplace and the Manage Apps screen loads.
  - Tip: Use a Keyboard Shortcut instead: g then g and start typing manage...
- If your JIRA server is connected to the Internet you can click Find new apps from the left-hand side of the page and locate Announcement Feeds via search.
  - The appropriate app version appears in the search results.
  - Otherwise, please download Announcement Feeds directly from the Marketplace to your computer and click **Upload app** from the right-hand side of the page.
- Click Try free to begin a new trial or Buy now to purchase a license for Announcement Feeds. You're prompted to log into MyAtlassian. Announcement Feeds begins to download.
- 5. Enter your information and click Generate license when redirected to MyAtlassian.
- 6. Click Apply license.
  - If you're using an older version of UPM, you can copy and paste the license into your JIRA instance.

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# **Updating**

Follow the same steps as above for Installing our apps, since the old app version is removed from the file system, as says in the JIRA documentation on Updating Apps.

### Disabling

- 1. Log in as a user with the JIRA Administrators global permission.
- 2. Choose the cog icon at the top right of the screen, then choose apps, select Manage apps (left tabs).
  - Tip: Use a Keyboard Shortcut instead: g then g and start typing manage...
- 3. Expand Announcement Feeds in the User-installed apps.
- 4. Click the **Disable** button.
- See further information for JIRA documentation on Disabling and Enabling apps.

### Uninstalling

- 1. Log in as a user with the JIRA Administrators global permission.
- 2. Choose the cog icon at the top right of the screen, then choose apps, select Manage app (left tabs).
  - 1 Tip: Use a Keyboard Shortcut instead: g then g and start typing manage...
- 3. Expand Announcement Feeds in the User-installed Apps.
- 4. Click the Uninstall button.